

Bromley Green Residents Association

Notes and Actions from Meeting held on Tuesday 13 November 2013

Present: Paul Harrison (Vice-Chair), Anne Rylands (Secretary), Terri Cliffe-Harrison, Allen Cottington, Nigel Hunt, Judith Hunt, Jan Love, Mark Nash, Anne Pepper, Martin Pepper, Peter Rylands, Mark Smith, Julie Smith, Alison Tanton

Apologies: Keith Murray, Donna Cooper.

1. Paul opened the meeting, and welcomed residents Mark and Julie Smith (t/a Kingsnorth Electrical) to their first meeting.
2. Paul reported that Keith Murray did not wish to take the Chair but was happy to continue in the role of caretaker and booking co-ordinator. **Martin** was proposed and seconded, and agreed to take the Chair for a six-month period.

3. Open Event

- a. The main purpose of the meeting was to agree the promotion and planning for the forthcoming open event (Saturday 30 November, 2:00 to 4:00pm) to which all local residents would be invited, to encourage them to lend their support in getting the hall back to its original condition and promote it for hire.
- b. The proposed poster and leaflet were discussed; **Alison** and **Anne** will agree the wording as soon as possible and pass to those present for distribution over the coming weekend, along with a tick list of properties each is to cover. It was agreed that where possible we should knock on doors to encourage residents to come and support the event. Laminated posters will be provided to all for prominent display on fences/lamp-posts in the surrounding area.
- c. Tea, coffee and cake will be provided free of charge, with container/jar marked 'donations welcome' prominent. **Alison** agreed to do the shopping for the event; **Paul** will source a tea urn; **all** to provide cakes (those unable to be there on the day should get their cake donation to another member of the committee); **all** able to attend to bring cups, saucers and tablecloths; serviettes will be used for the cake.
- d. It has proved difficult to get stall holders because of the short time frame; **Judith** will run a raffle/tombola (**all** to provide at least one prize each to Judith please). **Alison** will organise a biscuit decorating competition for the children attending. Where possible, we should encourage current hirers of the hall to also come along to promote their events and lend their support.
- e. It was suggested that photos of the hall in use could be displayed to show what has been done in the past – when speaking to residents, we should ask them if they have any photos they could bring/lend. **Judith** will approach Barbara Ware to see if she could attend/loan pictures.

4. Funding

- a. It was agreed that we need to develop a funding campaign with a target figure barometer ready for the Open Event so that residents can see what we are aiming for, starting with the cost of a hall survey. Nigel had obtained a quote for a survey and report at £375 plus VAT, **Mark S** will obtain another quote for comparison. As well as donations, we would need people to pledge their help. One idea put forward was that we could ask the college

whether building apprentices would like to take the hall repairs on as a project – **Paul** will take this forward.

- b. **Jan** agreed to check out local plasterers/builders who might be willing to be involved in the project, including the provision of a disabled toilet. We would need a defined project with three separate quotes in order to be able to approach the council for match-funding.
- c. **Paul** will approach local DIY firms to see whether they would donate kitchen cupboards and/or building materials; an acknowledgement board for all companies helping to be created, and logos used on printed material.
- d. **Judith** to get some more hall keys cut.

5. Publicity

- a. **Terri** agreed to arrange for a sign for the outside of the hall to be made – it needs to be big and bold and give contact details for hiring. Removal of the shutters was also discussed to make the outside more appealing, together with security lighting and a fake alarm box to deter vandals.
- b. **Judith** will contact the press to see if we can get coverage in the KM and Village News. **Terri** will speak to Radio Kent and KMFM to see if they will publicise the event and will investigate local businesses in the road to drum up support, offering publicity in return for help/donation (logos to **Anne**, please).
- c. **Mark S** will look into alternative heating for the hall, including possible installation of solar panels. **Judith** to provide annual heating costs to **Mark S** for comparison. The ceiling space insulation needs to be checked.
- d. **Pete** agreed to take on the development of the BGRA website.

6. Future

- a. Parish Council official opening of Carters' Field – do we know any celebrities who might attend?
- b. Expand features and benefits of having a hall with a field to hire, e.g. marquee in field, camping, sporting events (although there are currently no showers); school fun-day-type events; local business use for training; tea & coffee mornings, boot fairs, large or small jumble sales, plant sales, Easter egg hunt, Burns' Night, BBQ event, local history talk, WW1 centenary event, etc.
- c. **Mark N** agreed to take on the role of Events Co-ordinator and will carry out an analysis of local halls and the events they are running.
- d. The parking facilities will need some clearing up in order to make the prospect attractive to organisations and associations.
- e. BGRA membership fee could be introduced in time.

7. AOB

- a. An adjoining shed/container might be needed for storage of equipment during renovations.
- b. Table tennis table in need of renovation – **Nigel** will look at this.
- c. Leaflet on the day for hire details to take away, and a Suggestions Box – **Paul** to arrange.
- d. All available to help at the Open Event to meet at the Hall at 13:00 on Saturday 30 November.

The meeting closed at 10:15pm.